

Civil Service Rules & Local Council Service Rules (Application)

Summer-2022

Civil Service Rules and Local Council Service Rules (Application)

(AGP)

Marks – 80

Duration: 2 hours 30 minutes

Subjective

Addl. Time -15 min. for Paper reading

(Instructions)

- Ensure that the question paper delivered to you is the same in which you intend to appear.
- Read the instructions given on the title page of Answer Script.
- Start each question from fresh page

Books Allowed:

- Civil Service Rules (relevant province)
Local Council Service Rules (relevant province)
- Civil Servants Act (Updated) (relevant province)
- Civil Servants (Appointment and conditions of Service) Rules 1974 (Updated)
Auxiliary instructions relating to the subject-Esta-Code (Updated)
- Sectorial Audit guidelines (relevant copy)

ATTEMPT ALL QUESTIONS

Q. No. 1. A Government employee (B-7) retired from government service on 31.12.2020. He was drawing average emoluments of Rs36,330/- at the time of retirement. His date of birth was 2.3.1967 and date of appointment was 21.7.1992. Please calculate gross pension, commutation and increases from 2011 to 2021 and medical allowances as per rules.

Pension calculation $36330 \times 7 \times 0028 / 300$	23735.60 p.m.
Portion of pension commuted @ 35%	8307.46
Commutated value $8307.46 \times 12 \times 15.7517$ at 54 years	1,570,279
Residual pension w.e.f. 1.1.2021	15,428 p.m.
Increase for 2011 @ 15% is 2314	17,742/-
Increase for 2015 @ 7.5% is 1331	19,073
Increase for 2016 @ 10% is 1907	20,980
Increase for 2017 @ 10% is 2098	23,078
Increase for 2018 @ 10% is 2308	25,386

Increase for 2019 @ 10% is 2539 27,925
 Medical allowance for 2010 @ 25% 3857
 Medical allowance for 2015 @ 25% 964

Net pension w.e.f. 1.1.2021 is Rs32,746/-

Q. No. 2

Prepare a TA Bill in respect of an employee who was transferred from Rawalpindi to Karachi on 29.12.2021. He was drawing pay of Rs81,400/- at the time of transfer and he was accompanied by wife, son 18 years and two daughters both below 10 years. He was also allowed to transport one car. Distance calculated from Rawalpindi to Karachi was 1500 km.

Residence to Rawalpindi Railway Station Two taxi @ 2000	4000/-
3 full tickets @ 8800/- and 2 half tickets @ 4400	35200/-
Karachi Railway Station to Karachi residence 2 taxi @ 2000	4000/-
20 Special DAs for journey @ Rs3280/-	65,600/-
1 Special DA on arrival at new station @ 3280/-	3280/-
Transfer grant (Full basic Pay)	81,400/-
Luggage charges (4500x1500x0.02)	135,000/-
Transportation of vehicle (Personal car)	<u>35,000/-</u>
Total	<u>363,480/-</u>

Q. No. 3

Calculate the closing balance of GP Fund account of a government servant from the following data.

Opening balance Rs815,000

Monthly subscription Rs1960

Refund of advance during first six months @ Rs2350

Rate of interest 11%

Month	Opening balance	Monthly subscription	Refund of advance	Progressive total
July	815,000	1960	2350	819,310
August		1960	2350	823,620
September		1960	2350	827,930
October		1960	2350	832,240

November		1960	2350	836,550
December		1960	2350	840,860
January		1960		842,820
February		1960		844,780
March		1960		846,740
April		1960		848,700
May		1960		850,660
June		1960		852,620
		23,520	14,100	10,066,840

Formula: Progressive total x Interest rate / 1200

$$10,066,840 \times 11 / 1200 = 92,279.37$$

Opening balance + subscription + refund + interest = closing balance

$$815,000 + 23,520 + 14,100 + 92,279 = \text{Rs}944,899$$

Q. No. 4

Define the procedure for taking disciplinary action against the officers who are sent on deputation to other departments. Whether borrowing organizations can impose minor or major penalty on such officers.

(a) Section 15 of the PEEDA Act 2006 provides about the disciplinary action against the employees who are posted outside their cadre and only the competent authority can impose penalty upon the accused whether he is working in the department or outside his cadre.

(b) In case of non-gazetted employees, it is not necessary for borrowing organization to get prior approval from the competent authority in the lending organization. However in the case of gazetted officer, prior approval of the competent authority, in the lending organization is mandatory before proceeding against him. In both the situations, after completion of inquiry proceedings, the record of material is required to be sent to the lending organization for final decision/imposition of penalty by the competent authority, in accordance with law.

(c) In case of joint inquiry, where an employee belongs to one department and a co-accused to the other department or autonomous body (on deputation or otherwise), the penalty can only be imposed by the competent authority of each one of such co-accused.

Q. No. 5

Comment on the following actions by the Administration under Punjab Employees Efficiency, Discipline and Accountability Act, 2006: (Marks 20)

a) A government officer was appointed in B-17 and on initiating disciplinary proceedings against him, competent authority imposed major penalty of "reduction to a lower post and pay scale for a period of 3 years".

The action of the competent authority is correct as per rule 4 (b) (ii) of the Punjab Employees Efficiency, Discipline and Accountability Act, 2006.

b) The competent authority imposed major penalty of “Compulsory retirement from service” on an officer at the age of 55 years.

According to the guidelines No. 4 (iv) (b) (vi) issued by the Government of Punjab, vide No. SORI(S&GAD) I-30/2003(P-II) dated 17.8.2015, punishment of compulsory retirement should be imposed only if the accused has ten years of service or more to this credit.

c) An employee entered into a plea bargain on account of corruption charges and the administration dismissed the employee without issuance of show cause notice.

The action of the competent authority is correct as per rule 4 (viii) (b) of the Guidelines issued by Govt. of Punjab notification No. SORI(S&GAD) I-30/2003(P_II) dated 17.8.2015

d) Inquiry Committee continued the proceedings against other accused officials while one of the accused obtained stay order from the Court of Law.

According to the guidelines No. 4 (xi) (b) issued by the Government of Punjab, vide No. SORI(S&GAD) I-30/2003(P-II) dated 17.8.2015, where one or more of the accused challenge the inquiry proceeding in a court and obtained orders of status quo from the court, the inquiry proceeding shall also be suspended for remaining accused.