



**Pakistan
Institute of Public
Finance
Accountants**

Job Opportunity

PIPFA is looking for motivated & hardworking individual for its Corporate Office at Karachi.

Job Title: Accountant

The candidate should have.

- **Qualification:**
Masters in discipline of Accounting or Equivalent/APFA, Part Qualified ICAP/ICMAP
- **Experience:**
Two years relevant experience
- **Age:**
25 - 35 years

Professional Skills Required:

- Well Conversant with Book Keeping
- Well-versed in every aspect of QuickBooks
- Able to prepare, examine and analyze financial records, statements, and other reports
- Able to calculate taxes owed by the business and can prepare tax returns correctly & timely
- Able to prepare and maintain budgets for every department within the company

Other Skills Required

- Communication & Writing skills
- Fast learner
- Command over Microsoft Office and Spreadsheets

Attach your CV to following link with Recent Photograph, Current Salary, Expected Salary, Academic qualification with percentage/grade of marks obtained in each Qualification (Do not attach any document other than CV).

http://pipfa.org.pk/Intro_Career-with-PIPFA.aspx

No CV will be entertained other than uploaded to the above link.