

Notice of Annual General Meeting

Notice is hereby given that the 24th Annual General Meeting of Pakistan Institute of Public Finance Accountants (PIPFA) will be held at ICAP Office 155-156, West Wood Colony Thokar Niaz Baig, Raiwind Road Lahore and connected through Video Conference at ICAP offices, Karachi, Islamabad and Faisalabad on **Saturday October 28, 2017 at 3:30 PM** to transact the following business;

Ordinary Business

1. To read and confirm the minutes of the 23rd Annual General Meeting held on Saturday, October 29, 2016 at 3:30 PM at ICAP Building, Chartered Accountants Avenue, Clifton, Karachi and connected through Video Conference at ICAP offices Lahore, Islamabad and Faisalabad.
2. To receive, consider and adopt the audited financial statements of the Institute for the year ended June 30, 2017 together with the Reports of the Auditors and the Board of Governors thereon.
3. To appoint Auditors for the year 2017-18 and fix their remuneration. The present Auditors Parker Randall A.J.S., Chartered Accountants retire and being eligible, offer themselves for appointment.
4. To elect three Members of the Board of Governors in accordance with clause 29(4) of the Articles of the Association and section 159 & 161 of the Companies Act 2017 in place of following retiring/resigned Members of the Board of Governors who are eligible for re-election:
 - i. Mr. Sajid Hussain (Retiring)
 - ii. Mr. Muhammad Sharif (Retiring)
 - iii. Mr. Usman Ahsan (Retiring)
5. Any other business with the permission of the Chair.

By order of the Board



Sarmad Ahmad Khan

Secretary

October 07, 2017

Notes:

- a) PIPFA Members admitted up to and not having any membership dues outstanding as on August 31, 2017 are eligible to attend and vote.
- b) A member entitled to attend this meeting may appoint any other eligible member as his/her proxy to attend the meeting and vote therein.
- c) The instrument appointing a proxy must be deposited at the Head Office of the Institute at least 48 hours before the meeting time.
- d) The member who will be personally attending the meeting at Lahore will be entitled to cast their vote personally and other members must cast their vote through Proxy Form (attached at the end of the report).
- e) Members are requested to notify any change in their address(s) and signature, immediately and always quote Membership Number in all communications with the institute.