



Pakistan Institute of Public Finance Accountants

Winter Exam-2015

AGP/PG/PMAD/PUBLIC Sectors

Financial Audit Manual (FAM) [05.11.2015]

Marks-75
Subjective

Duration: 2 hrs. 15 min
Additional time – 15 min for Paper Reading

[Instructions]

- Ensure that the question paper delivered to you is the same, in which you intend to appear.
- Read the instructions given on the title page of Answer Script.
- **Books are not allowed.**
- Start each question from fresh page.

Attempt all questions from PART-I and any two from PART-II

Part-I

- Q.1. (a) Define Financial Audit. 05
- (b) You are assigned Financial Audit of a component in the Financial Statement. State when a component would be considered to be in error. 10
- Q.2. (a) In what ways an auditor can obtain the desired level of assurance that payroll expenditure are not materially misstated in Financial Statement. 08
- (b) List the steps that an auditor usually perform to determine materiality. 07
- Q.3. (a) Define the components of Audit Risk Model. 08
- (b) Describe the factors that should be considered when setting the audit budgets. 07

Part-II

- Q.4. (a) You are supposed to select items for tests of details to conclude about the account as a whole. How you will do it? 08
- (b) Define further Possible Error and its components. 07
- Q.5. (a) List in what ways proper supervision is done to ensure the quality of audit work. 08
- (b) Based on your audit experiences. List the important underlying causes for the observed weaknesses or errors in Financial Statement. 07
- Q.6. (a) What is the purpose of Working Paper Files? 08
- (b) State the matters on which the entity feedback is obtained to assess and improve the quality of audit. 07



Pakistan Institute of Public Finance Accountants

Winter Exam-2015

AGP SECTOR

Financial & Management Accounting [04.11.2015]

(Commercial Audit)

Marks - 75
Subjective

Duration: 2 hrs. 15 Mins.
Additional time – 15 min for Paper Reading

[Instructions]

- Ensure that the question paper delivered to you is the same, in which you intend to appear.
- Read the instructions given on the title page of Answer Script.
- **Start each question from fresh page.**

Attempt all Questions

Q.1. Financial data of Shaheen Enterprises is presented below:

Balance Sheet

	Dec. 31 2014	Dec. 31 2013
	Rs.	Rs.
Bank	(6,000)	7,000
Trade receivable	35,920	30,000
Less allowance for doubtful accounts	(3,400)	(2,000)
Inventories	63,900	20,000
Equipment	69,000	45,000
Less accumulated depreciation	(15,000)	(9,000)
Investments	3,000	8,000
Goodwill	<u>0</u>	<u>7,400</u>
	<u>147,420</u>	<u>106,400</u>

	2014	2013
Trade payable	41,500	25,400
Debentures	0	15,000
Preference shares	0	6,000
Ordinary shares	76,000	40,000
Premium on ordinary shares	8,000	---
Un-appropriated profits	<u>21,920</u>	<u>20,000</u>
	<u>147,420</u>	<u>106,400</u>

Income Statement:

Year Ended December 31, 2014		Rs.
Sales		130,000
Cost of goods sold (including depreciation Rs.9,000)		76,400
Gross profit		53,600
General expenses	32,000	
Premium on redemption of debentures	1,200	
Premium on redemption of preference shares	480	
		<u>33,680</u>
Net profit		<u>19,920</u>

Contd. on back

Statement of un-appropriated profits

Balance, beginning of year	20,000
Net profit	<u>19,920</u>
	39,920
Cash dividends	18,000
Balance, end of year	<u><u>21,920</u></u>

Additional information

1.	Sale of equipment	
	Cost	8,000
	Book value	5,000
	Sale proceeds	1,000
	The loss is included in general expenses	
2.	Purchase of equipment	32,000
3.	Sale of investments:	
	Cost	5,000
	Sale proceeds	6,000
	The gain is included in general expenses	
	Debentures redemption	
	12% debentures redeemed, face value	15,000
	Premium	8%
	Preference shares redemption	
	Face value	6,000
	Premium on redemption	8%
	Goodwill written off	7,400
	The write off is charged to general expenses	

Required:

Prepare Cash Flow Statement for 2014.

10

Q.2. Following information of a Company is available for the year ended 31 March 2013.

	Rs.
Share Capital (200,000 shares of Rs. 10 each)	2,000,000
Interest Expense	400,000
Profit for the year after interest and tax	1,600,000
Long Term Loan 10%	4,000,000
Interest cost relating to capital work in progress (need to capitalize)	60%
Tax Rate	30%
Market Price	Rs. 25 per share
Dividend per share	Rs. 3 per share

Required:

- a) Earnings per Share
- b) Price Earnings Ratio
- c) Dividend Yield
- d) Return on Capital Employed

02

02

02

02

Contd....

- Q.3.** Explain the following terms to make the financial information useful for its users:
- (a) Relevance **02**
 - (b) Materiality **02**
 - (c) Comparability **02**
 - (d) Verifiability **02**
 - (e) Timeliness **02**

- Q.4.** A & A incurred following expense on a machine during the year. Machine book value at the start of the year was Rs. 8 million.

	Rs.
Insurance cost	250,000
Machine operator Salary	120,000
New Parts (which will improve the efficiency of the machine in terms of output)	1,200,000
Cleaning cost	200,000

Required:

What total amount will be treated as Capital Expenditure for the respective year? **07**

- Q.5.** Followings are some ratios and other data of a company:

Current Ratio	2.5
Quick Ratio	1.5
Net Working Capital	Rs.30,000
Debtors Turnover Ratio	2 months

From the above particulars find:

- (a) Current Liabilities **02**
 - (b) Current Assets **02**
 - (c) Closing Stock **02**
 - (d) Debtors **02**
 - (e) Cash at Bank **02**
- Q.6.** Following information of AS (Pvt.) limited is available for the year ended 30th June 2014:

	Rs.
Share capital as at 1 st July 2013	200,000
50% Right shares issued during the year	100,000
Premium on right shares (issued during the year)	50,000
General reserve as at 1 st July 2013	500,000
Accumulated loss as at 1 st July 2013	100,000
Profit for the year ended on 30 June 2014	350,000
Interim dividend declared and paid for the year ended 30 June 2014	150,000

Contd. on back

Required:

Prepare Statement of Changes in Equity of AS (Pvt.) Limited for the year ended 30 June 2014.

10

Q.7. Following is a Trial Balance of CFS Limited for the year ended 31st December 2012:

	Debit	Credit
	Rs.	Rs.
Plant and machinery – cost	6,000,000	
Vehicles – cost	300,000	
Plant and machinery – accumulated depreciation		1,200,000
Vehicles – accumulated depreciation		180,000
Stock in trade	7,000,000	
Trade debtors	6,000,000	
Other receivables	60,000	
Trade creditors		1,200,000
Accrued expenses		120,000
Cash in hand	60,000	
Cash at bank	180,000	
Advances to staff	500,000	
Paid-up share capital (300,000 ordinary shares of Rs. 10/- each fully paid in cash)		3,000,000
Capital reserve		200,000
Accumulated profit		6,400,000
Long term loan		4,000,000
Sales		48,000,000
Purchases	30,000,000	
Labor and wages – direct cost	7,000,000	
Other direct cost	3,000,000	
Administrative and general expenses	4,000,000	
Interest on long term loan	200,000	
	64,300,000	64,300,000

Other information:

- Closing stock value as on 31 December 2012 is Rs. 8,000,000.
- Administrative and general expenses include office rent from January 2013 to June 2013 amounting Rs. 120,000.
- Depreciation adjustment is required on straight line basis by using 20 % on vehicles and 10% on plant and machinery.
- Rate of long term loan is 10% per annum on outstanding balance. Original amount of loan was Rs. 8 million and was repayable on biannual basis in equal 16 installments on 1st January and 1st July of each year.
- Tax for the year is Rs. 1,435,000 after considering all above adjustments.

Required:

Prepare following Financial Statements of CFS Limited for the year ended 31st December 2012:

a) Profit and Loss Account.

10

b) Balance Sheet.

10



Pakistan Institute of Public Finance Accountants Winter Exam-2015

AGP/PG/PMAD/PUBLIC Sectors

New Accounting Model (NAM) [02.11.2015]

Marks-75

Mins.

Subjective

Duration: 2 hrs. 15

Additional time – 15 min for Paper Reading

[Instructions]

- Ensure that the question paper delivered to you is the same, in which you intend to appear.
- Read the instructions given on the title page of Answer Script.
- **Quote reference of relevant para/section with the name of relevant manual.**
- Start each question from fresh page.

Books Allowed:

- Accounting Policies and Procedures Manual (APPM)
- Manual of Accounting Principles (MAP)
- Chart of Accounts (CoA)

Part 'A'

Q.1. Using Chart of Accounts (COA), codify the followings: (only Alpha-Numeric codes should be given in one line without explanation)

- | | | |
|-------|---|----|
| (i) | Consolidated Fund Revenue Voted Current Expenditure Prison Administration and Operation (Fund cum Function) | 04 |
| (ii) | District Administration Human Resource Management | 04 |
| (iii) | Defence Affairs Training-Domestic | 04 |
| (iv) | Director General- Extension Motor Vehicle Registration | 04 |
| (v) | Azad Jammu & Kashmir Agriculture Research and Extension Services Research and Surveys | 04 |
| (vi) | KP Food Department-Directorates of Food, Food Account | 04 |

Q.2. (a) Calculate the total receipts as per DAO's General Ledger from the following data. Present the reconciliation of receipts on the format prescribed (ignore expenditure format). **08**

- Additions required to DAO's General Ledger Rs. 15,000 (item 1, 75%, item 2, 25%)
- Subtractions required to DAO's General Ledger Rs. 20,000 (items 1 and 2 have the same percentage as that of normal additions above)
- MMBDS total Rs. 50,000.

(b) An old fixed asset of net worth Rs.100, 000 was traded in with a new Fixed Asset costing Rs.125,000 on 31st of July 20XV. **08**

Give necessary double entries for its accounting.

Contd. on back

Part 'B'

Q.3. From where the definition of the financial year has been adopted for MAP? **07**

OR

What is the policy of Public Account Balances carry forward into the following financial year?

Q.4. (a) Under what condition the normal deductions from the salary & wages are not required to be made. **07**

(b) How the information of the loans and advances balances is communicated in case of transfer of Government Employee from one province to the other. **07**

OR

In the computerized set up of PIFRA, where SAP/R3 has successfully been updated in all the Provincial and Federal Servers and all the sites are connected through WAN(Wide Area Net Work) with its respective server, Do you think that the old practice of the manual LPC should continue.

Q.5. (a) Describe the Procedure of payment of arrears due to the Pensioner in case of Pensioner's death. **07**

(b) Enlist the classes of Liabilities to be reported in the Annual Accounts as required by FRM. **07**

OR

Who is responsible for preparation of debt report and according to which format?



Pakistan Institute of Public Finance Accountants
Winter Exam-2015

AGP /PMAD Sector

Pay, Pension & TA Rules (Practical) [02.11.2015]

Defence Audit (AGP Sector)/ PMAD Sector

Marks-38
Subjective

Duration: 1hrs. 15 Mins.
Additional time – 10 min for Paper Reading

[Instructions]

- Ensure that the question paper delivered to you is the same, in which you intend to appear.
- Read the instructions given on the title page of Answer Script.
- **Start each question from fresh page.**

Books Allowed:

- Pay & Allowances Regulations Vol I & II
- Pension Regulations Vol I, II & III
- Supplementary Rules (in FR & SR)
- Financial Regulations Parts I & II
- Military Leave Rules
- Passage Regulations
- Accounts Manual
- Relevant Military Accts. Dept. Manuals & Procedures Code
- CSR (Pay & Pension rules applicable to PMAD)
- Pay Accounting in Fields Service- general Instructions
- Regulation for PAF, PN, Army in Pakistan (Rules & Instructions)

Attempt all Questions

Q.1. Define the following for admissibility of Pension in the U/M terms. **08**

- (a) Average emoluments
- (b) Military Service
- (c) Qualifying Service
- (d) Combatant Service

Q.2. Mr. Muhammad Anwar Assistant (B-14) serving in GHQ Rwp. Posted to Karachi. He has one wife and two children (over 12 years). What will be entitlement of TA/DA? **08**

Q.3. Calculate pension and commutation in r/o Major Nadeem Aslam on the basis of following data: **10**

i)	D/O Birth	27-04-1968
ii)	D/O Cadet Service	20-11-1986
iii)	D/O Commission	12-10-1987
iv)	Last Pay drawn	Rs. 18,590/- p.m.
v)	Non Q.S.	Nil
vi)	Last Rank held	w.e.f. 19-01-1999
vii)	D/O SoD	15-10-2004
viii)	D/O SoS	09-07-2005
ix)	Nature of Retirement	Voluntary
x)	Medical Category	AYE

Q.4. Comment on the followings: **12**

- (a) Station Headquarters Hyderabad recruited during may-2006 Civilian employees in BPS 3–15 without advertising the post in the newspaper.

Contd. on back

- (b) Civilian employees in BPS 1–2 without obtaining NOC from CP Department GHQ.
- (c) Civilian employees in BPS 1–2 without obtaining clearance certificate from Corps. Headquarters.
- (d) Civilian employees BPS-1 recruited from other cities instead of Local localities. Moreover, CMA(KC) has also rejected the pay of said personnel.



Pakistan Institute of Public Finance Accountants
Winter Exam-2015

AGP /PMAD Sector

Pay, Pension & TA Rules (Theory) [02.11.2015]

Defence Audit (AGP Sector)/ PMAD Sector

Marks-38
Subjective

Duration: 1hrs. 15Mins.
Additional time – 10 min for Paper Reading

[Instructions]

- Ensure that the question paper delivered to you is the same, in which you intend to appear.
- Read the instructions given on the title page of Answer Script.
- **Start each question from fresh page.**

Attempt all Questions

- Q.1.** Discuss briefly the admissibility of Pension to Commissioned Officer in the following events: **10**
- a) Dismissed from Service
 - b) Removed from Service
 - c) Compelled to Resign
 - d) Permitted to Resign
- Q.2.** Describe the salient feature of revised basic pay scale, allowances and pension of Civil employees of Federal Govt. (2015) introduced on 01-07-2015. **10**
- Q.3.** Explain Emoluments which are admissible to the Commissioned Officers during casual, privilege, furlough leave and leave on medical certificate also. **10**
- Q.4.** Explain the following: **08**
- a) Elements of Daily Allowance (Passage Regulations)
 - b) Stations where special rate of DA is admissible
 - c) Honorarium



Pakistan Institute of Public Finance Accountants
Winter Exam-2015

AGP/PUBLIC SECTOR

Postal Accounts Technical (SB, MO, CC) (Practical) [04.11.2015]

Postal Accounts Branch

Marks-80
Subjective

Duration: 2 hrs.30 Mins.
Additional time – 15 min for Paper Reading

[Instructions]

- Ensure that the question paper delivered to you is the same, in which you intend to appear.
- Read the instructions given on the title page of Answer Script.
- Start each question from fresh page.

Books Allowed:

1. P & T Technical Audit Code Vol-I
2. Post Office Manual Vol-VI
3. Post Office Manual Vol-I
4. Post Office Guide

Attempt all Questions

- Q.1. Define the following:**
- (i) Closing an Account **04**
 - (ii) Dead Account **03**
 - (iii) Double Payment **03**
 - (iv) Void Money Order **03**
 - (v) Control Account **03**
- Q.2. Mention briefly the duties of Audit Officer in regard to Audit on the following:**
- (a) Custody of undelivered Pass Books **05**
 - (b) Reopening of Dormant and Dead Accounts **06**
 - (c) Treatment of spoiled Pakistan Savings Certificates **05**
- Q.3. Comment on the following, quoting the rules:**
- (i) On closing the day's account, the postmaster finds that there is a shortage of Rs. 2,000/-. After a vain search for the amount, he decided to make good the shortage without informing any one. **04**
 - (ii) A claim relating to a period, the records of which have been destroyed in the usual course is sent by the P.M.G for pre-audit. **04**
 - (iii) A contractor supplied furniture worth Rs. 15,000/- to the Postmaster, Karachi. He applied to Postmaster, Karachi to make his payment through Postmaster, Lahore where he has shifted his business premises. **04**
 - (iv) In a certain Post Office it is the practice to destroy sub-vouchers for contingent expenditure after a period of 3 months. **04**
- Q.4. Differentiate between the procedure for issue of:**
- A duplicate Saving Bank Pass Book in lieu of lost one **08**
 - and**
 - A duplicate Saving Bank Pass Book in lieu of a spoiled one. **08**

Contd. on back

Q.5. From the following, calculate the balance at the credit of a Saving Bank Account in Post Office closed on 31.12.2014 and also interest due for the year 1-1-2014 to 31-12-2014 at the rate of 7% on closing balance: **16**

	(Rs.)
(i) Opening Balance	460,000
(ii) Deposited in Feb. 2014	50,990
(iii) Interest for the last year (1-1-2014 to 31-12-2014)	15,550
(iv) Withdrawal on 01-06-2014	50,000
(v) Tax on interest charged in August 2014	1,000
(vi) Deposited in Oct. 2014	60,550
(vii) Withdrawal in Dec. 2014	25,000



Pakistan Institute of Public Finance Accountants
Winter Exam-2015

AGP/PG/PUBLIC SECTORS

Public Works Accounts Rules & Procedures (Practical) [04.11.2015]

(GAA, CGA, CDA, LFA TRY)

Marks-38
Subjective

Duration:1 hr.15 Mins.
Additional time – 10 min for Paper Reading

[Instructions]

- Ensure that the question paper delivered to you is the same, in which you intend to appear.
- Read the instructions given on the title page of Answer Script.
- **Start each question from fresh page.**

Books Allowed:

1. CPWA Code
2. CPWD Code
3. Audit Code
4. Books of Forms referred in CPWA code
5. Accounts Code Vol - III
6. Chart of Accounts
7. Audit Manual

Attempt all Questions

- Q.1.** What do you know about the difference between Administrative Approval and Technical Sanction? **09**
- Q.2.** Why the settlement with treasuries is an important function in the Public Works Division? Discuss in detail. **09**
- Q.3.** Prepare 2nd Running Bill paid vide Vr. No. 26 dated 20-8-15 to M/s. Farhan Construction for the Work "Construction of Road" from the data given below:- **20**

Sr. No.	Item of Work	Unit	Rate Rs.	Upto date Quantity	Quantities Paid in last Bill
1.	Making Earth embankment	o/oo Cft.	4,000	35,000 Cft.	25,000 Cft.
2.	P/L Sub Base	% Cft.	5,500	30,000 Cft.	15,000 Cft.
3.	P/L Base Course	% Cft.	6,500	30,000 Cft.	15,000 Cft.
4.	3" thick Carpeting	% Sft.	8,000	10,000 Sft.	5,000 Sft.
5.	P/F Steel Railing on Road	Per Rft.	200	2,000 Rft.	500 Rft.
6.	Road marking with Paint	Per Rft.	50	2,000 Rft.	-

- (i) 59.5 % Premium on Item No. 1 to 4 and 10% Rebate on item No. 5 & 6.
- (ii) Mobilization Advance of Rs. 500,000 already given out of which 1st installment @ 20% of total amount of mobilization advance will be recovered in this bill.
- (iii) Advance Payment of Rs. 250,000 is to be given in this bill against item No. 3.
- (iv) Secured Advance against 50,000 Cft. Stone Crush was given in 1st Running Bill against item No. 3 at Market Rate of Rs. 5,000 per % Cft. which is to be recovered in this bill.
- (v) Secured Advance against 1,000 Rft Steel Railing is to be given in this bill on market rates of Rs. 100 per Rft.
- (vi) Deduct Security Deposit @ 10 % and Income Tax as per Rules.



Pakistan Institute of Public Finance Accountants

Winter Exam-2015

AGP/PG/PUBLIC SECTORS

Public Works Accounts Rules & Procedures (Theory) [04.11.2015]

(GAA, CGA, CDA, LFA, TRY)

Marks-38

Duration:1 hr.15 Mins.

Subjective

Additional time – 10 min for Paper Reading

[Instructions]

- Ensure that the question paper delivered to you is the same, in which you intend to appear.
- Read the instructions given on the title page of Answer Script.
- **Start each question from fresh page.**

Attempt all Questions

- Q.4.** Write short notes on the following:
- | | |
|---|----|
| a. Audit against Regularity | 03 |
| b. Audit against Propriety | 03 |
| c. Classification for Operation of Public Work Department | 03 |
| d. Contract and Contractor | 03 |
| e. Technical Sanction | 03 |
| f. Secured Advance | 03 |
- Q.5.** A Personal account is opened in the Ledger for every contractor by each Public Works Division. What do you know about it? Describe briefly **10**
- Q.6.** Contract Agreement is an important document in the Public Works Department. What kind of Audit checks should be applied during audit of Contracts? **10**



Pakistan Institute of Public Finance Accountants
Winter Exam 2015
AGP/Public Sector

Service & Financial Rules [02.11.2015]

(GAA, PT&T, Postal Accts, Customs, Coml. Audit, Railway Audit, Inland Revenue, PRAD)

Marks - 75
Subjective

Duration: 2 hrs. 15 min
Additional time – 15 min for Paper Reading

[Instructions]

- Ensure that the question paper delivered to you is the same, in which you intend to appear.
- Read the instructions given on the title page of Answer Script.
- Commutation Table is printed on the back of this Question Paper.
- **Start each question from fresh page.**

Attempt all Questions

Q.1. A Govt. Servant in B-18 (20,000-1500-50,000) proceeded on deputation in an autonomous body on 1.10.2012. He was drawing basic pay @ Rs.50,000/- pm. Pay Scales were revised on 1.7.2015. Resultantly, BS-18 in revised scales was Rs.25,940-1950-64,940. He completed three years deputation period on 30.9.2015.

Required:

- (a) Fix pay on revision of Pay Scales w.e.f. 1.7.2015. **10**
- (b) Workout pension contribution pertaining to deputation period. **10**
- Q.2.** What are the conditions for grant of Permanent Advances to Govt. Employees? **10**
- Q.3.** Define Subsistence Grant and Transfer Grant. **10**
- Q.4.** Write short note on:
- (i) Supplementary Grant and its types **05**
- (ii) Acquisition of Govt. Stores **05**
- (iii) Bid Evaluation Criteria **05**
- Q.5. Comment:**
- (a) A Govt. Servant applied for encashment in lieu of LPR for 365 days. During this period, he had to avail 60 days leave for Hajj. **05**
- (b) A Govt. Servant was compulsory retired from service as a major penalty under E&D Rules 1973. His pension case was pended for want of “thoroughly satisfactory service certificate”. **05**
- (c) The borrowing department of Provincial Govt. after due process under E&D Rules imposed a minor penalty of withholding of one increment on a Federal Govt. Servant serving on deputation. **05**
- (d) A Govt. Servant in B-16 was drawing monthly salary of Rs.28,645/- which includes basic pay of Rs.13,945/- and allowances Rs. 14,700/-. The disbursing officer deducted an amount of Rs.23,500/- from his pay for the month of July 2015 on account of overpayment previously made. **05**

COMMUTATION TABLE

Age next Birthday	No. of years Purchased	Age next Birthday	No. of years Purchased
20	40.5043	51	17.6526
21	39.7341	52	17.0050
22	38.9653	53	16.3710
23	38.1974	54	15.7517
24	37.4307	55	15.1478
25	36.6651	56	14.5602
26	35.9006	57	13.9888
27	35.1372	58	13.4340
28	34.3750	59	12.8953
29	33.6143	60	12.3719
30	32.8071	61	11.8632
31	32.0974	62	11.3684
32	31.3412	63	10.8872
33	30.5869	64	10.4191
34	29.8343	65	9.9639
35	29.0841	66	9.5214
36	28.3362	67	9.0914
37	27.5908	68	8.6742
38	26.8482	69	8.2697
39	26.1009	70	7.8778
40	25.3728	71	7.4983
41	24.6406	72	7.1314
42	23.9126	73	6.7766
43	23.1840	74	6.4342
44	22.4713	75	6.1039
45	21.7592	76	5.7858
46	21.0538	77	5.4797
47	20.3555	78	5.1854
48	19.6653	79	4.9030
49	18.9841	80	4.6321
50	18.3129		



Pakistan Institute of Public Finance Accountants
Winter Exam-2015

AGP SECTOR

Works (MES) Stores (Practical) [04.11.2015]
(Defence Audit Branch)

Marks-38
Subjective

Duration:1 hr.15 Mins.
Additional time – 10 min for Paper Reading

[Instructions]

- Ensure that the question paper delivered to you is the same, in which you intend to appear.
- Read the instructions given on the title page of Answer Script.
- **Start each question from fresh page.**

Books Allowed:

- MES Regulation
- MES Local Audit Manual
- Army Regulations Quarters and Rents
- Financial Regulations Part – I & II
- MES Unit Accountant's Manual
- Store Accounting Instructions
- LAOs Handbook Part – I & II
- Military Audit Code
- Military Accounts Codes
- Current Orders in A.Is (P) PAOs
- Manual and Procedure Codes
- RAP Rules
- Factory Accounting Rules
- Classification Code List (Defence Services) & Pamphlet
- Debt and Remittance Heads with Code Numbers "Revised Edition" 2008 by MAG
- Financial Regulations (Army & Air Force) Vol I
- Financial Regulations (Navy)
- System of Financial Control and Budgeting

Attempt all Questions

Part - I (MES)

- Q.1.** A private house has been hired by Corp. HQ. How expenditure will be met for maintenance of compound/garden and any receipt adjusted; where: **06**
- | |
|--|
| a) The house being used as an office and it is essential to employ a mali under the terms of lease. |
| b) The house is being used as residence by Government Officials. |
| c) The house being used as residence, but as per terms of lease a mali has to be employed for the maintenance of garden. |
- Q.2.** Against Admn. approval for construction of a unit mess, issued on 10.01.2014, by Corps Commander for Rs. 7,000,000/- and ordered later on to commence the work from 18.05.2015 and asked the concerned Authorities for allotment of funds. What are your audit comments on this issue? **04**
- Q.3.** Anticipated savings of a work was earmarked, to carry out additional work not contemplated in the approved project, which was not fairly contingent upon its actual execution. Is it acceptable in audit? **03**
- Q.4.** A security deposit was made by Habib Bank Ltd on behalf of contractor. After fulfillment of the contract, the claim for refund to the Bank was not accepted by the audit authorities, insisting that claim should be preferred by the contractor himself. **Comment with rules in support.** **03**
- Q.5.** Under what circumstances the execution of Standing Security Bond will not be a condition of contract? How you will differentiate the term Security Deposit and Standing Security Bond and the rates prescribed between them? **04**

Contd. on back

Part - II (STORES)

- Q.6.** Under what circumstances Directors of Procurement are authorized to issue amendments to contract approved by Secretary / D.G.D.P? **04**
- Whether Secretary (D.P.) Division can delegate powers to Directors Procurement to sign contracts approved by him?
- Q.7.** What are Classification Code Heads of: **05**
- (i) Income Tax recovered from personnel serving overseas.
 - (ii) Proceeds from sale of grains by Military Farm Jhelum.
 - (iii) Expenditure from New grants Military Farm Okara.
 - (iv) Deduct value of stores & constructional Material/Engineer stores issued from Army Ordnance Store & used in works by MES.
 - (v) Deduct value of POL issued by P.A.F to departments of Central Government.
- Q.8.** What is extent of: **04**
- (i) Percentage of Conversion hay into units of hay.
 - (ii) Appreciation of Live Stock (mature).
 - (iii) Audit by LAO of Trading Accounts Military Farm.
 - (iv) At which losses of Dairy produce in excess of prescribed percentage of exemption are valued.
- Q.9.** What are Budget Heads and Code Heads residential expenditure work in progress of Army, Air Force, Navy Works and the Deduct for transferring expenditure to AGPR? **05**



Pakistan Institute of Public Finance Accountants
Winter Exam-2015

AGP SECTOR

Works (MES) Stores (Theory) [04.11.2015]

(Defence Audit Branch)

Marks-38
Subjective

Duration:1 hr.15 Mins.
Additional time – 10 min for Paper Reading

[Instructions]

- Ensure that the question paper delivered to you is the same, in which you intend to appear.
- Read the instructions given on the title page of Answer Script.
- **Start each question from fresh page.**

Attempt all Questions

Part - I (MES)

- Q.1.** What Registers & Books are directly related to POL Accounts and what are important points to be checked during audit? **04**
- Q.2.** Write a short note on Stock Book Rates and the compilation of rates/price in the Stock Purchase Register (PAFW-2316). **03**
- Q.3.** What do you know about Classification Code List (Defence Service) and pamphlet of R.D.R Head? **02**
- Q.4.** What are details of documents submitted to CMA alongwith contract and which one is specific document not submitted to CMA or U.A. treated as secret but made available to test audit when demanded? **04**
- Q.5.** What are conditions to dispense with calling for tenders by CMES within his own powers and in the case of exercise of powers in consultation with Controller of Accounts? **04**
- Q.6.** What are conditions for issue of formal order accepting necessity by CFA? What step is taken when the amount of project estimate prepared to accord Admn. approval exceed the amount at which acceptance of necessity was accorded? **03**

Part - II (STORES)

- Q.7.** What is the procedure for submission of Bills of DGDP contracts for payment and the main points for audit? **05**
- Q.8.** How transactions of losses in the case of consuming units where periodical stock taking is in force, are dealt with? **04**
- Q.9.** What points are seen in audit for Board of Survey hold on all unserviceable items of Medical Stores Depot and the Stores to be disposed off? **05**
- Q.10.** Under what circumstances mature Live Stock and the Dead Stock in Military Farm is appreciated? **04**



Pakistan Institute of Public Finance Accountants
Winter Exam-2015
PUBLIC SECTOR

Construction, Stores & Works Accounts (Practical) [04.11.2015]
(Pakistan Railway Accounts Department)

Marks-75
Subjective

Duration:2 hrs.30 Mins.
Additional time – 15 min for Paper Reading

[Instructions]

- Ensure that the question paper delivered to you is the same, in which you intend to appear.
- Read the instructions given on the title page of Answer Script.
- Start each question from fresh page.

Books Allowed:

- | | | |
|-------------------------------------|---|------------------------|
| • Engineering Code | • State Railway Code for Mechanical Dept. | • Way & Works Manual |
| • Account Code Vol-1 | • Modernized Accounting Procedure Manual | • Manual of X/ Section |
| • Manual of Stock Verification | • State Railway Code for Stores Dept. | • Store Manual |
| • Public Purchase Procurement Rules | • An Introduction to the Accounts and Audit | • General Code Vol-1 |

- Q.1. (a)** How the expenditure incurred in workshops is classified under “Prime Cost” and “Oncost”. Write in detail and also elaborate your answer with examples. **10**
- (b)** What is the procedure of issuing a “Work Order”? **05**
- Q.2. (a)** What is the difference between Shop Oncost and General Oncost? **7.5**
- (b)** How will you identify following costs in workshop? **7.5**
- i)** Provident Fund Contribution of labour
- ii)** Wages of general labour in yards
- iii)** Defective & Spoil work
- Q.3. (a)** Describe in detail the sources of receipt of material in the Railway Workshops? **7.5**
- (b)** What is the procedure of repair of non-stock items in Railway Workshops? **7.5**
- Q.4.** Write in detail the procedure of Pre-qualification, qualification and disqualification of suppliers and contractors under PPRA Rules 2004. **15**
- Q.5.** Describe in detail the procedure of Auction Sale of Scrap. **15**



Pakistan Institute of Public Finance Accountants Winter Exam-2015

PUBLIC SECTOR

General & Rev. Accts. of Railways (Practical) [05.11.2015]
(Pakistan Railway Accounts Department)

Marks-75

Duration:2 hrs.30 Mins.

Subjective

Additional time – 15 min for Paper Reading

[Instructions]

- Ensure that the question paper delivered to you is the same, in which you intend to appear.
- Read the instructions given on the title page of Answer Script.
- Start each question from fresh page.

Books Allowed:

- Railway Accounts Code Vol 1 & 2
- Coaching & Goods Tariff Code
- State Railway General Code
- Pakistan Railway Commercial Manual
- Military Tariff
- Manual of IA ICG Balance Sheet, Coaching Goods and A & AR Sections of TA Branch.

Part - A [Attempt any two questions]

- Q.1.** What is pre-check and post-check system of Internal Check of Expenditure? Describe in detail. **12.5**
- Q.2.** What is “Certification of Accounts”? Where the results of Certification Audit are finally depicted? **12.5**
- Q.3.** Describe in detail the procedure of communicating the compliance report to Statutory Audit. **12.5**
- Q.4.** Elaborate how losses sustained by Pakistan Railways are accounted for and exhibited in the Appropriation Accounts? **12.5**

Part - B [Attempt any two questions]

- Q.5.** Define “Suspense Account”. How the suspense balances are reviewed in the Accounts Office? **10**
- Q.6.** What is the purpose of Statement of Approximate Receipts and Revenue Expenditure? Explain your answer with example? **10**
- Q.7.** Write a detailed note on “Finance Accounts”. **10**

Part - C [Attempt any one question]

- Q.8.** What are “Siding Charges”? What checks are applied by Accounts Office on Siding Statements? **15**
- Q.9.** What are Carriage bills for Credit Notes? Describe the procedure of checking of Credit Notes? **15**

Part - D [Attempt any one question]

- Q.10.** What is a Traffic Book? Describe in detail the parts of Traffic Books and their purpose. **15**
- Q.11.** What are the main items to be checked during check of Goods Traffic Receipts? How Goods Invoices are checked in the Accounts Office. **15**
