

# Unfair Means Policy

An examinee found guilty of misconduct during examination or using unfair means will face any penalty mentioned below;

S. #	Nature of Offence	Penalties
1.	Cheating material or Prohibited items is / are recovered from the student but not used. Supervisor's Report and evidence on record.	Result of relevant paper will be cancelled with warning.
2.	Copying material or Prohibited items is / are brought in the examination premises and were used. Supervisor's Report and evidence on record.	Result of relevant paper will be cancelled and/or be debarred for next attempt(s) up to two consecutive sessions.
3.	Not handing over of answer script or supplementary and taking answer script outside the Examination premises during or after the examination and documentary evidence is found for the offence.	Result of all subjects of current examination will be cancelled and/or be debarred for next attempt(s) up to two consecutive sessions.
4.	Allowing someone to appear in the exam in place of genuine examinee OR The answer script is not written in candidate's own handwriting.	Result of current examination for all the subjects will be cancelled and/or be debarred for next attempt(s) up to two consecutive sessions.
5.	Abusive Language is used; threat to the staff is given and student indulges in violence.	Result of relevant paper be cancelled and/or be debarred for next attempt(s) up to two consecutive sessions
6.	Indecent/derogatory language is written in the answer script.	Result of relevant paper will be cancelled with warning.
7.	Consulting books or using mobile phone etc., outside the examination hall during the examination.	Result of relevant paper will be cancelled.
8.	Tearing/Swallowing/ Destroying the evidence of cheating.	Result of relevant paper will be cancelled and/or be debarred for next attempt(s) up to two consecutive sessions.
9.	Disobedience during examination like changing the seat himself / herself, or disobeying the supervisor or invigilator for changing the seat.	Result of relevant paper will be cancelled with warning.
10.	Giving incorrect / wrong information willfully for registration of examination and / or submitting forged documents.	Registration with Institute will be cancelled as per clause 3.4 of PIPFA Career plan.
11.	To exchange notes/ pages/question Paper/supplements with other examinee(s) in the examination hall.	Cancellation of the result of relevant paper of the candidates involved in such activity.
12.	To throw or try to throw the copying material in the vicinity of the other candidate or to throw it outside the Examination hall.	Result of relevant paper of that session will be cancelled with warning.
13.	Creating disturbance, disobedience and argument with Exam/Invigilation Staff	Warning for being careful in future and/or cancellation of relevant paper results

The Examination Committee shall have the power to take appropriate action in the reported case using unfair means/misconduct during the examinations